

# MAYOR & COUNCIL AGENDA COVER SHEET

**MEETING DATE:**

July 23, 2007

**CALL TO PODIUM:**

James D. Arnoult

**RESPONSIBLE STAFF:**

James D. Arnoult

**AGENDA ITEM:**

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
<b>x</b>	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

**TITLE:**

Resolution of the Mayor and City Council Authorizing the City Manager to Enter into a Contract to Purchase Four (4) 2008 Dodge Charger Police Vehicles (\$83,511)

**SUPPORTING BACKGROUND:**

This resolution to purchase four (4) police vehicles includes two (2) replacement units and two (2) additional units.

Police vehicle unit 7765 is approaching the end of its useful service life. Due to the age, condition, and mileage, this vehicle needs to be replaced. Once the replacement vehicle is ready for service, this vehicle will either replace a current backup support vehicle or be sold at public auction. Unit 7793 was totaled in an accident on July 8, 2007, and also needs to be replaced at this time.

Both of the replacement vehicles will be purchased with funds from the Vehicle Replacement Fund. The City will most likely be reimbursed for unit number 7793 by the person at fault.

Several additional police vehicles were approved in the 2008 Operating Budget for the Police Department. We would like to purchase two (2) of the additional police vehicles as part of this resolution.

We would like to participate in the State of Maryland Statewide Contract, purchase order number 001IT816502, to purchase the four Dodge Charger Police Vehicles. Funds are to be expended from the Vehicle & Equipment Replacement Fund and the Operating Budget.

**DESIRED OUTCOME:**

Vote on Resolution

# Resolution Request Form

## REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet **MUST** include a list of all bidders and bid amounts.)

Requested by: James D. Arnoult Date of City Council Meeting: July 23, 2007

### **AUTHORIZING**

Purchase ☒ Award Contract ☐ Transfer Funds ☐ Negotiate/  
Execute a Contract ☐

### **BID INFORMATION:**

Advertisement Date \_\_\_\_\_ State of Maryland contract purchase order # 001BIT816502

Newspaper(s) \_\_\_\_\_

Bids Opened/Tabulated (date) \_\_\_\_\_

### **DESCRIPTION OF ITEM(S):**

(Be specific; include quantity, item name, model number, etc.)

Four (4) 2008 Dodge Charger Police Vehicles per State of Maryland contract purchase order # 001BIT816502.

### **CONTRACTED/PURCHASE FROM:**

Company Name: Hertrich Fleet Services

Street Address: 1123 Shore Highway

P. O. Box Number \_\_\_\_\_

City/State/Zip: Denton, M.D. 21629

**CONTRACT/PURCHASE AMOUNT:** \$83,511.00

Check One: In the Amount of ☒ Not to Exceed ☐

**FUNDS TO BE EXPENDED FROM:** Vehicle Replacement Fund ☒ Capital Improvements  
Budget ☐ Operating Budget ☒

Account Number: (2) Vehicle Equipment Replacement Fund 310700 (\$41,860.00)  
(2) Operating Budget 1211-596000 (\$41,651.00)

(For Finance Department use only; not to be included in the Resolution)

**VERIFICATION OF AVAILABILITY OF FUNDS** Available ☐ Not available ☐

\_\_\_\_\_  
Finance Dept.

\_\_\_\_\_  
Date

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING  
THE CITY MANAGER TO ENTER INTO A CONTRACT TO PURCHASE  
FOUR (4) 2008 DODGE CHARGER POLICE VEHICLES

WHEREAS, Section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services, where in the opinion of the Council, the interests of the City would be best served by negotiated contracts; and

WHEREAS, it is recommended that four (4) 2008 Dodge Charger Police Vehicles be purchased; and

WHEREAS, the City wishes to participate in the State of Maryland Statewide Contract, purchase order number 001BIT816502, to purchase said equipment:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to award a contract to purchase four (4) 2008 Dodge Charger Police Vehicles from Hertrich Fleet Services, 1123 Shore Highway, Denton, Maryland 21629, in the amount of Eighty-Three Thousand Five Hundred Eleven Dollars (\$83,511); said funds to be expended from the Operating Budget.

ADOPTED by the Mayor and City Council this 23rd day of July, 2007.

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SIDNEY A. KATZ, MAYOR and  
President of the Council

THIS IS TO CERTIFY that the foregoing  
Resolution was adopted by the City Council  
in public meeting assembled on the 23rd day  
of July, 2007.

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David B. Humpton, City Manager